COLLEGE OF BUSINESS
LeBow
Drexel UNIVERSITY

Confidential Letter of Reference

For Graduate Business Admission

THIS FORM WILL BE SCANNED; PLEASE PRINT OR TYPE INSIDE THE BOXES • USE UPPERCASE BLOCK LETTERS • USE BLACK INK • CORRECT ERRORS WITH WHITE CORRECTION FLUID

INSTRUCTIONS FOR APPLICANT: Complete the top portion of this form and give it to the individual providing your reference together with one of the supplied reference envelopes.

Applicant's name

Last (Family) First (Given) MI

Academic Terms

☐ Fall (September) 20 ☐☐ ☐ Winter (January) 20 ☐☐ ☐ Spring (March/April) 20 ☐☐ ☐ Summer (June) 20 ☐☐

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I have submitted an application for graduate business admission to Drexel University. I understand that this reference is confidential and will not be released either to myself or a third party, and will be used only in the evaluation of my application.

Signature _____ Date _____

RESPONDENT INFORMATION:

Name, Title, Company Name, or Institutional Affiliation _____

Address _____

Signature _____ Date _____

INSTRUCTIONS FOR THE RESPONDENT: On a separate piece of paper, please evaluate the applicant's professional skills, experiences, and potential for success in a graduate business program. Your help is appreciated and your reference will be given serious consideration by the admissions committee. Please return this form and your evaluation in the preprinted return envelope to:

Drexel University • LeBow College of Business/Office of Graduate Admissions
3141 Chestnut Street • Matheson Hall, Suite 207 • Philadelphia, PA 19104 • USA