

PLAN OF STUDY
MINOR IN BUSINESS ADMINISTRATION
 TO BE COMPLETED WITH ACADEMIC ADVISOR
 Call 215-895-2110 or STOP in Matheson Hall, Rm 012 for an appointment
Management Information Systems (MIS)

Name: _____
 (Last) (First) (Middle Initial)

Student ID#: _____

Date Prepared: ____/____/____

Signature of Business Advisor

Expected Date of Graduation: ____/____/____

Major: _____
 (Name)

MINOR PLAN OF STUDY (TO BE COMPLETED WITH COUNSELOR)

<u>Course Name</u>	<u>X if required in curriculum</u>	<u>Course Number</u>	<u>Credits</u>	<u>Term/Year Planned</u>	<u>Term/Year Completed</u>
<u>Required Courses</u> Introduction to Management Information Systems		MIS 300	4		
<u>Select 5 of the following Courses</u> Microcomputer Technologies for Business		MIS 341	4		
Systems Analysis and Design		MIS 342	4		
Databade Desing and Implementation		MIS 343	4		
Networking Technologies for Business		MIS 344	4		
Client/Server Computing for Business		MIS 345	4		
Information Systems Seminar		MIS 359	4		

Total Credits Planned _____

Credits Taken _____

REQUIREMENTS:

1. A minimum of **24** quarter credits **and** a minimum of **6** courses are required to complete the Minor in Business Administration/MIS.
2. No more than 2 courses or 8 credits (or 3 courses and 9 credits if classes were taken under the “old curriculum”) that are required by the students major may be counted towards the Business Minor.
3. A grade of “C” (2.0) or better must be earned for each course in the Minor for it to be counted toward the Minor.
4. No more than two transfer courses may be used to complete the Minor. Transfer Credits must be taken before matriculated at Drexel.
5. Students in the process of completing a degree granting program out of the Goodwin College of Evening and Professional Studies, (BS or BSCOEPS), may enroll in 700 sections of the courses they choose that meet the business minor. All other students in the process of completing a degree granting programs out of other colleges within the University must enroll in the 500 sections of the courses they choose that meet the business minor.
6. Check the pre-requisites of all classes when making your selection of electives. **It is the students responsibility to know pre-requisites.**