LeBow Finance Week Overview and Application Instructions

PROGRAM OVERVIEW:
LeBow Finance Week will take place Monday, February 24 – Friday, February 28, 2014. The week’s programming and networking events are being offered to provide LeBow undergraduate students with a greater understanding of finance concepts and skills and a competitive advantage when seeking full-time and co-op positions.

EVENT DESCRIPTIONS:
Top Finance Co-op Employers – Monday, February 24; 6 – 8 p.m.
Students will have the opportunity to network with HR representatives and hiring managers from several of the top finance co-op employers.

CFA Prep Course* (Co-Sponsored by NYSSA) – Tuesday, February 25; 6 – 9 p.m. (event restricted to juniors and seniors)
The purpose of this course is to prepare students to sit for Level 1 of the CFA Exam and to develop strategies for responding to the 240 multiple choice questions.

Casino Night (Co-Sponsored by the Drexel Finance and Investment Group) – Tuesday, February 25; 5 – 8 p.m.
This fun event will feature blackjack, poker, and roulette tables. Employer representatives will also be in attendance.

Philly Stock Exchange Alumni Networking Reception – Wednesday, February 26; 5 – 7 p.m.
Students will network with Delaware Valley alumni working in the finance sector during this reception.

NYC Alumni Networking Reception* – Thursday, February 27; noon – 11 p.m. (limited space available)
Students will have the opportunity to connect with LeBow alumni working in NYC. This networking reception is co-sponsored by the Drexel NY Alumni Chapter.

Bloomberg Aptitude Test – Friday, February 28; 10 a.m. – 12 p.m.
The Bloomberg Aptitude Test (BAT) will be offered during Finance Week. BAT is used by top employers in investment banking, sales & trading, asset management, financial sales and consulting to identify candidates.

APPLICATION INSTRUCTIONS:
- Please submit a hard copy application to the LeBow Undergraduate Career Services Office (3rd floor of the Gerri LeBow Hall) by Friday, February 7, 2014, at 5 p.m. Incomplete and/or late applications will not be accepted.
- Students must have a business faculty member endorse their application.
- Required attachments must be submitted along with application (resume, unofficial transcript, essay*)

REQUIRED ATTACHMENTS:
- Resume
- Unofficial Transcript
- Essay* – (only if applying to the CFA Prep Course and NYC Networking Reception) Please include a one paragraph essay expressing your interest in participating in LeBow Finance Week’s CFA Prep Course or NYC Networking Event

APPLICATION REVIEW PROCESS:
Student applications will be reviewed by a selection committee, consisting of LeBow staff and finance faculty members. Students will be notified via email by Friday, February 14, 2014; at 5 p.m. if their application has been approved. If you have any questions please contact ugcs@lebow.drexel.edu.
LeBow Finance Week Application

Contact Information

Name ____________________________________________ ____________________________________________

Email Address __________________________________ Phone Number ________________________________

Background Information

Major ______________________________________ Minor(s) ______________________________________

GPA ______________________________________ Graduation Date ______________________________________

Previous Co-op Employer(s) __________________________________________

Activities / Organizational Memberships __________________________________________

Events

Please indicate which of the following events you would like to attend

☐ CFA Level 1 Prep Course (Co-Sponsored by NYSSA) – (juniors and seniors only) – Tuesday, February 25; 6 – 8 p.m.
☐ NYC Alumni Networking Reception – Thursday, February 27; noon – 11 p.m.

Required Attachments

☐ Resume
☐ Unofficial transcript
☐ Essay (only if applying to the CFA Prep Course and/or NYC Networking event)

Faculty Endorsement

Business Faculty Member

Print name:

Signature:

Photo Release Agreement

By signing below, I hereby grant Drexel University permission to use my photograph in print, online, and social media channels.

Signature: __________________________ Date: __________________________