LeBow College of Business is committed to excellence. To support excellence, all students participating in business competitions are required to abide by standards of comportment consistent with prevailing standards of behavior in business.

The following standards of comportment shall be observed during all business competition components including classroom, company visits, and during all College-sponsored events.

1. **General** Business competitions require preparation, flexibility and teamwork. Students partaking in business competitions are representing LeBow and should act with courtesy and thoughtfulness during all components of the competition.

2. **Dress** The dress code for business competitions is business professional. Business casual attire is generally acceptable for competition kickoff events. LeBow College staff will advise participants if different dress standards are applicable.

3. **Company Visits** Business competitions are often hosted by outside companies. Students must respect all company safety, security, and other requirements. Students are expected to uphold the highest standards of composure and participation toward company hosts.

4. **Conduct** Students are required to comply with prevailing business behavioral standards at all times. Improper behavior or any conduct that disparages LeBow College and/or its hosts will not be tolerated.

5. **Schedule** Students are expected to be punctual and present for all competition activities.

6. **Courtesy** At all times, students will act with the highest level of courtesy and respect for other members of the group as well as the staff and hosts at partner institutions, companies, and other locations. This includes adhering to all schedules and following all directions to better serve the success of the competition.

7. **Attendance** Students participating in business competitions are expected to attend all related competition events such as the Kickoff or any day-of events. If a student is unable to attend an event or withdraw from the competition, they must notify both the Competition Program Manager and their team within 72 hours of the event.

8. **Participation** Participation in business competitions is not guaranteed. Students must complete and meet all registration requirements. Students will be notified via email if they have been selected to participate in a business competition.

9. **Integrity** It is expected that students will act with integrity and honor in the pursuit of knowledge.

I, ____________________________ (print name), have read and agree to conduct myself within the standards of comportment as presented as well as those acceptable in business environments not listed.

I understand that deviation from these standards may result in dismissal and/or future exclusion from LeBow business competitions.

_____________________________  ____________________________
Signature of Participant         Date