



Drexel University Guest Housing Agreement

Conditions of Assignment:

Any individual living in university housing in connection with a Housing/Conference Facility Rental Agreement ("Guest") must agree to the following:

- Drexel University (the "University") shall not be liable for any loss or damage to the personal property of the Guest, whether such loss or damage is caused by fire or other casualty, theft, or any other cause. In consideration for Drexel providing Guest the opportunity to stay at the Premises (defined below), Guest voluntarily remises, releases, and forever discharges the University, its affiliated entities, its successors, assigns, trustees, officers, students, employees, and agents from any and all personal injuries, damages, losses, claims, causes of action, or lawsuits of any kind (a "Loss") whatsoever arising out of or in any way relating to Guest's stay, including, without limitation, a Loss resulting in whole or in part from the negligence of the University or its affiliated entities, trustees, officers, agents, faculty, staff, or students.
- Guest agrees not to damage or alter the condition of the room assigned to Guest ("Premises") or its furnishings, the building where the Premises is located ("Building"), or any other room, building, or property of the University. Before moving out, Guest shall remove all refuse and discarded materials, leaving the Premises clean. Guest and/or Facility User shall be financially responsible for any damage to any room, building, fixture, furnishings, or common areas caused by the actions or inactions of Guest. Guest and/or the Facility User will be charged the replacement cost, including reasonable labor and charges for additional cleaning required or for the removal of personal property at the time of Final Billing.
- Guests agree to comply at all times with all University policies, rules, regulations, codes of conduct, and any directives of on-site residence staff and/or security. Such rules include, but are not limited to, the following:
 1. No weapons, pyrotechnics, candles, flammable substances (including burning incense or potpourri), high-wattage electrical appliances, radios, and/or sound equipment that is likely to disturb other residents. Cooking and disposal of items out of windows are also prohibited.
 2. Guests are not permitted to use the Premises, the Building, or adjacent grounds for any commercial purpose.
 3. Door-to-door solicitation is prohibited.
 4. The University's Alcohol and Drug Policy for Drexel Conference Service Guests.
 5. Additional guests are not permitted without the prior written consent of the University. Any additional guest (whether or not approved by the University) shall be subject to the Visitor Policy below and the terms and conditions of this Agreement.
 6. Animals are not permitted except for service dogs.
 7. Inappropriate use of the Internet is strictly prohibited.
 8. The University's no smoking policy shall be strictly enforced.

The University reserves the right to supplement policies, rules, regulations, codes of conduct, or directives at any time to ensure the safety and wellbeing of members of the University community or other guests and the preservation of University property.

- Guest agrees to adhere to all applicable federal, state, and local laws, regulations, and ordinances.
- Any Guest who, in the University's sole discretion, violates this Agreement, is not following University policies, codes of conduct, applicable laws, rules, and regulations, or who is otherwise disruptive, unsuitable, or unsatisfactory as a guest of the Premises, or any Guest who does not move out in a timely manner in accordance with the Check-out Date agreed to below, may be removed by the University forthwith without any refund. If Guest is removed from the Premises in accordance with this provision, Guest and Facility User, if any, waives and holds the University harmless from any claims made in connection with such action.

- The University reserves the right to enter Guest's rooms for the purpose of investigation, inspection, repair, or emergency and reserves the right to change room assignments as necessary.
- Guests that have arranged for rented linen packets shall place all items in the pillowcase and leave them on their bed at the end of their stay. Drexel Conference Service staff will collect and count all pieces of the linen packet. Any missing items will be reported to the Facility User within 2 days after Check-out. Facility User is responsible for the replacement cost of all missing items. Facility User will be billed accordingly and charges reflected on their final invoice. Final invoices must be paid within (7) business days after the dated final invoice. Guests will be charged \$225 - \$300 for lost keys or keys not returned at check-out.
- Drexel University does not require conference attendees to submit proof of the Meningococcal vaccine. However, it is strongly recommended that all people who will be staying in Drexel housing be vaccinated. Meningococcal disease, expressed as either meningitis (infection of the membranes surrounding the brain and spinal cord) or meningococemia (bacteria in the blood) is rare but has a high fatality rate (10 to 15%), even with appropriate antibiotic treatment. The cases reported since 2023 have an even higher fatality rate of 18%. For all of 2023, 422 cases were reported, the highest annual figure since 2014. Residing in dormitories may expose you to higher risk for meningococcal disease.

Visitor Policy for Guests:

- There are **NO** overnight guest permitted for your group.
- Visitors may visit between the hours of 7 a.m. and 11 p.m., and must check out before 11 p.m.
- All visitors are subject to the terms and conditions of this Guest Housing Agreement.
- If the Guest is under 18 years old, visitors (including family members) are only allowed in the lobby area on the main floor of the Building where the Guest is residing, except that family members of Guest may visit Guest's room on the day the Guest moves in and the day the Guest moves out.

By signing below, I acknowledge that I have read and understand the above conditions of this Agreement and that I, intending to be legally bound, do agree to abide by them. Name of Facility User _____

Name of Guest _____ Signature _____ Date of Birth _____

Name of Parent or Guardian of Conference Guest _____
(If Conference Guest is under the age of 18)

Signature Parent or Guardian of Conference Guest _____ Date _____

Check-In Date _____ Check-Out Date _____

Email _____ Cell Phone _____

Emergency Contact Name/Relationship _____

Emergency Contact Phone Number _____ Email _____