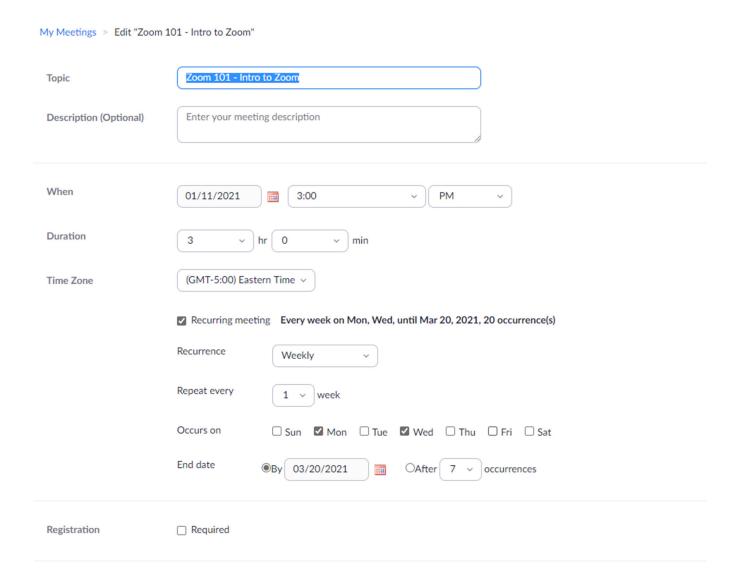
## Sample Zoom Meeting Settings for Winter 202025



Security	Passcode Only users who have the passcode can join the meeting
	✓ Waiting Room Only users admitted by the host can join the meeting
	☐ Require authentication to join
Video	Host ⊚ on ⊜ off
	Participant   on  off
Audio	<ul> <li>○ Telephone</li> <li>○ Computer Audio</li> <li>⑥ Both</li> </ul>
	Dial from United States of America Edit
Meeting Options	☐ Allow participants to join anytime
	✓ Mute participants upon entry ☑
	☐ Breakout Room pre-assign
	✓ Automatically record meeting ○ On the local computer ⑥ In the cloud
	☐ Approve or block entry to users from specific regions/countries
Alternative Hosts	Example: mary@company.com, peter@school.edu
	Save Cancel